

August 7th, 2017

JUDICIAL SERVICES CONTRACT

This MUNICIPAL JUDGE SERVICES CONTRACT ("Contract") is entered into by and between the City of Elgin ("City") and LAURA JANE EDWARDS ("Municipal Judge").

I. SCOPE OF SERVICES

- A. Appointment as Municipal Judge for the City of Elgin is by Council appointment; appointment and removal shall be by majority of the full Council.
- B. When serving in this capacity, the Municipal Judge shall have and exercise all the inherent and statutory powers and duties granted to the Municipal Judge of the City of Elgin in accordance with the City's Charter.
- C. Except as the City's Charter, ordinances, or state law prescribes, proceedings of the Court shall conform to general laws of the State of Oregon governing Justices of the Peace and Justice Courts.
- D. The Municipal Court has original jurisdiction over every offense that City ordinance makes punishable and of all actions brought to recover or enforce forfeitures or the penalties that such ordinances define or prescribe.
- E. The Municipal Judge has authority to: render judgments and, for enforcing them, impose sanctions on persons and property within the Court's territorial jurisdiction; issue process for the arrest of anyone accused of an offense against the ordinances of the City; admit to bail anyone accused of such an offense, pending trial or hearing; issue and compel obedience to subpoenas' of the court; compel witnesses to appear and testify in the trial of matters before the Court; penalize and punish witnesses and others for contempt of the Court; issue search warrants; and perform other judicial and quasi-judicial functions prescribed by ordinance or appropriate state statutes unless otherwise limited by law.
- F. The Municipal Judge presides over one and potentially two court sessions a month at the City of Elgin. Court is currently scheduled on the second Wednesday of each month beginning at 1:30 p.m. The second date is scheduled for the 4th Wednesday of each month beginning at 1:30 p.m. This may be reviewed and modified as necessary.
- G. Municipal Judge acknowledges and agrees that the Oregon Public Records Laws apply to the services to be provided under the contract. Municipal Judge further acknowledges and agrees that all records produced in the course of the work required by this contract will belong to and be the property of the City of Elgin. Municipal Judge will be required to turn over to City all such records as required by said contract. In accordance herewith, Municipal Judge agrees to comply with all

applicable federal, state and local laws, rules and regulations governing documents and document ownership, access and retention.

II. TERM OF CONTRACT

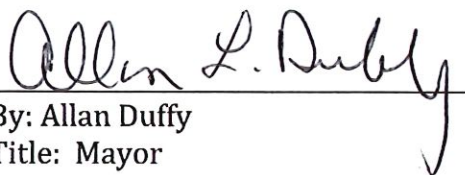
This contract shall be for a two (2) year period effective July 1st, 2017. The City shall have the option to renew for an additional two (2) years upon City Council approval.

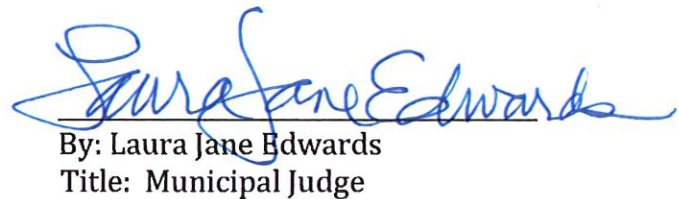
III. FEE SCHEDULE

Payment of this contract is based on two (2) court sessions per month at \$500 per month. This may be reviewed by either party at any time, but shall be reviewed annually in conjunction with the budget before it's passing.

CITY OF ELGIN

LAURA JANE EDWARDS


By: Allan Duffy
Title: Mayor


By: Laura Jane Edwards
Title: Municipal Judge